

A SIMPLE AND DEDICATED APPROACH TO END POINT ASSESSMENT

End Point Assessment should be a simple, straightforward process. At Good2Go, our Team engage with everyone involved; the Training Provider, Employer and Apprentice, to ensure the EPA process is understood and familiar, before it begins.

FIRST CLASS SERVICE

Our dedicated team are committed to giving every customer the same first-class service. Our mission is to ensure your EPA process is as pain-free as possible. We're always just a phone call away!



**TEAM LEADER
EPA GUIDANCE**
LEVEL 3

ST0384



EPA ROAD MAP



On - Programme Learning

- Full time Apprentices will typically spend 12 - 18 months on-programme (before the gateway) working towards the occupational standard, with off-the-job training as per the current funding rules.



Gateway

- The Apprentice, Employer and Training Provider sign Good2Go's gateway agreement to agree that the Apprentice has achieved all criteria.
- Consistently working at or above the level of the occupational standard.
- Achieved English and Maths at Level 2.
- Complete a portfolio of evidence
- The EPA period will typically last 4 months



Training Provider upload evidence to ACE360 portal

- Proof of Maths and English at Level 2
- Portfolio of evidence
- Gateway agreement



Confirmation

- Apprentice will receive email confirmation that their evidence has been uploaded to ACE360. They will receive their project title shortly after.



Apprentice receive title from EPAO

- Once the Apprentice receives the title they have **2 weeks** to return the presentation to the EPAO as per the EPA plan.
- The Apprentice must take their EPA within **4 weeks** of receiving this title.



EPA Professional Discussion and Presentation

- The Apprentice undertakes the professional discussion (60 minutes) and the presentation and questions will last 50 minutes.



EPA results released to Training Provider

- The results are released on ACE360 to the Training Provider within **5-7 working days**.



WHAT'S IN THE EPA TOOLKIT?

Our EPA Toolkits are designed for both Trainer and Apprentice. Within the Toolkits are all the documentation required to successfully complete regular mock EPAs and support the Apprentice into Gateway and ready for End Point Assessment.

PRESENTATION & PROFESSIONAL DISCUSSION

Assessment method 1 - Presentation with Questions and Answers:

The Presentation and questions will last 50 minutes plus 10% (at the discretion of the Independent Assessor) if required. The Presentation will typically last for 20 minutes and the questioning will typically last for 30 minutes in order to provide scope for the Apprentice to demonstrate their full competence. The discretionary additional 10% time can be allocated in any proportion across the Presentation and Questioning. Following the Presentation, the Independent Assessor should ask a minimum of 5 questions, with one question from each of the following KSB groups: team building and Development, Communication, Organisational Culture and Strategy, Problem Solving, Data Analysis. The Presentation is graded as Pass, Distinction, or Fail based on the grading matrix.

Assessment Method 2 - Professional Discussion:

The purpose of the discussion is for the Apprentice to demonstrate their performance as a Team Leader Supervisor and showcase the integration of Knowledge, Skills, and Behaviours required by the Standard. The discussion will last 60 minutes and can take place at the Employer's site. Upon completion of the Professional discussion, the Apprentice will receive a grade of Pass, Distinction, or Fail.

Further details are available through your EPA toolkit

➤➤➤ BECOME GOOD2GO! ➤➤➤

Contact us today to begin your journey to End Point Assessment success:



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