



A W A R D S

A SIMPLE AND DEDICATED APPROACH TO END POINT ASSESSMENT

End Point Assessment should be a simple, straightforward process. At Good2Go, our Team engage with everyone involved; the Training Provider, Employer and Apprentice, to ensure the EPA process is understood and familiar, before it begins.

FIRST CLASS SERVICE

Our dedicated team are committed to giving every customer the same first-class service. Our mission is to ensure your EPA process is as pain-free as possible. We're always just a phone call away!



**QUALITY PRACTITIONER
EPA GUIDANCE**
LEVEL 4

ST0853



EPA ROAD MAP



On - Programme learning

- Full time Apprentices will typically spend **14 months** on-programme (before the gateway) working towards the occupational standard, with off-the-job training as per the current funding rules.



Gateway

- The Apprentice, Employer and Training Provider sign Good2Go's gateway agreement to agree that the Apprentice has achieved all criteria.
- Consistently working at or above the level of the occupational standard.
- Achieved English and Maths at Level 2.
- Complete a portfolio of evidence
- Work based project title approval document
- The EPA period will typically last 6months



Training Provider upload evidence to ACE360 portal

- Proof of Maths and English at Level 2
- Portfolio of evidence
- Gateway agreement
- 500 word project scope



Project scope meeting

- The EPAO will contact the Apprentice and the Employer to arrange the project scope meeting and this needs to be completed within **2 weeks** of the gateway signoff.
- The work-based project title approval document will be discussed during this meeting.



Project report and presentation

- The Apprentice has **22 weeks** maximum from the date of the project scope meeting to complete their **4000 word project** report using the template provided and create their **presentation** to showcase their project for their EPA.
- This must be returned to the EPAO a minimum of **2 weeks** before the EPA date.



EPA Professional Discussion and presentation

- The Apprentice undertakes the professional discussion (60 minutes) and the presentation and questions will last 60 minutes (35 minutes presentation and 25 minutes questioning).



EPA results released to Training Provider

- The results are released on ACE360 to the training provider within **5-7 working days**.



WHAT'S IN THE EPA TOOLKIT?

Our EPA Toolkits are designed for both Trainer and Apprentice. Within the Toolkits are all the documentation required to successfully complete regular mock EPAs and support the Apprentice into Gateway and ready for End Point Assessment.

PRESENTATION & PROFESSIONAL DISCUSSION

Assessment method 1 - Presentation with Questions and Answers:

The Presentation including questions and answers will last for 60 minutes. The Independent Assessor has the discretion to increase the time of the Presentation with questions by up to 10% to allow the Apprentice to complete their last answer.

The Independent Assessor will ask a minimum of 5 questions at the end of the Presentation.

The questions will be drawn from a question bank supplied by the EPAO, to confirm the Independent Assessor's understanding of the Presentation and how it demonstrates the relevant KSBs. The Presentation is graded as a Pass, Distinction, or Fail.

Assessment Method 2 - Professional Discussion:

The purpose of the discussion is for the Apprentice to demonstrate their performance as a Quality Practitioner and showcase the integration of Knowledge, Skills, and Behaviours required by the Standard. The discussion lasts 60 minutes and can take place online over Microsoft Teams. Upon completion of the Professional discussion, the Apprentice will receive a grade of Pass, Distinction, or Fail.

Further details are available through your EPA toolkit

BECOME GOOD2GO!

Contact us today to begin your journey to End Point Assessment success:



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